



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF MENTAL RETARDATION SERVICES
ANDREW JACKSON BUILDING, 15TH FLOOR
500 DEADERICK STREET
NASHVILLE, TENNESSEE 37243**

January 9, 2006

MEMORANDUM

TO: Agency Directors
ISC Directors
DMRS Regional Operation Directors

FROM: Stephen H. Norris
Deputy Commissioner

SUBJECT: Personal Assistance Requests Clarification

➤ Those receiving personal assistance, but do not receive direct nursing, no longer need to have:

1. RN Oversight
2. Health Oversight Form
3. PSR – Physical Status Review

These changes will be reflected in the revision of the Provider Manual. In addition, per the Provider Manual, prior to enrollment of someone to receive personal assistance, the completed PA Environmental Checklist showing the person's family's home passed must be sent in with the request for services. The checklist is in the PA Resource Manual and has been sent previously.

If you have any questions, please contact Donna Allen at (615) 532-6540.

SHN/dac

Cc: Marlenia Overholt, DMRS
Dr. Adadot Hayes, DMRS
Robin Atwood, TNCO